

The following are subject to modification and are not official minutes until approved by the Governing Body.

**CITY OF COLWICH, KANSAS  
CITY ADMINISTRATIVE CENTER  
310 S. 2<sup>ND</sup> STREET  
REGULAR COUNCIL MEETING  
NOVEMBER 20, 2017  
7:00 P.M.**

**1. CALL TO ORDER**

Mayor Terrence D. Spexarth on Monday, November 20, 2017 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

**ATTENDANCE**

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Pamela Winegarner, Angela Banz, Victoria Duling with Robert Winter absent.

Staff members present were Mark Hinkle, Chief of Police, Brad Banz, Fire Chief, Corey Heck, Public Works Director, and Diana Brooks, City Clerk.

**PLEDGE OF ALLEGIANCE**

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance

**Public Hearing – Amending the 2017 budget**

**Councilwoman Guy moved that the Council open the public hearing at 7:00 p.m. for amending the 2017 budget. Councilwoman Winegarner second the motion. Motion carried 4-0.**

Ms. Diana K. Brooks, City Clerk stated that the water and trash funds needed to be amended to provide additional expenditure authority for the remainder of the year. She stated rates would not have to be raised.

Mayor Spexarth called public comments, hearing none called for a motion to close the public hearing.

**Councilwoman Winegarner moved that the Council recess the public hearing at 7:02 p.m. Councilwoman Guy second the motion. Motion carried 4-0.**

**Councilwoman Banz moved that the Council adopt the amendments to the 2017 budget. Councilwoman Duling second the motion. Motion carried 4-0.**

## 2. NOTICES AND COMMUNICATIONS

There were no notices and communications.

## 3. CITIZEN COMMENTS

There were no citizen comments.

## 4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

### A. Discussion of holiday pay for employees

Mayor Spexarth questioned Council's intentions to give holiday bonuses and reviewed the level of bonuses received over the past five years.

**Councilwoman Winegarner moved that the Council approve the holiday bonuses for the city employees being \$200 for full-time and \$100 for part-time employees. Councilwoman Banz second the motion. Motion carried 4-0.**

### B. Discussion of the proposals for the cleaning and painting of the water tower

Mayor Spexarth stated that four proposals were solicited and copies given to the City Engineer for their review. He stated Mr. Ben Mabry, City Engineer would provide a recommendation at the December meeting.

### C. Discussion of the Heritage Festival

Mayor Spexarth asked for Council input on the continuance of the Heritage Festival and stated he had received comments such as: why is the city involved; a 501(c)3 should be developed, the festival should be taken over by the city, and the leadership should be changed. He stated a town hall meeting was scheduled on December 4<sup>th</sup> at 7:00 p.m. to take comments from the public.

There was discussion regarding if the fire and police departments were needed all day, and if one person from public works would suffice to cover any emergency that might arise during the day. Discussion continued regarding the festival being done every other year; the surrounding festivals being coordinated by civic organizations; the smaller crowds appeared to be region wide; the ball tournament the same weekend as heritage festival a problem; and the implementation of stringent requirements upon cities as it pertains to amusement rides.

### D. Discussion of the disc golf

Mayor Spexarth stated that he was working with Bill Paulson to upgrade the baskets and sidewalks at the disc golf course and detailed the level of play and competitions that could be held if new baskets were purchased. Mayor Spexarth stated he would spearhead the fundraising efforts for the proposed upgrades.

- E. Review of the request to authorize the Mayor to sign the engagement letter from Busby Reimer and Ford for the 2017 audit

**Councilwoman Guy moved that the Council authorize the Mayor to sign the engagement letter from Busby Reimer and Ford to conduct an audit of the 2017 financial statements. Councilwoman Banz second the motion. Motion carried 4-0.**

## **5. CONSENT AGENDA**

- A. Approval of the minutes of the October 16, 2017 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 17-10-02 and 17-11-01
- C. Approval of the October financial reports
- D. Monthly purchase orders – if any

**Councilwoman Guy moved that the Council approve the consent agenda as presented. Councilwoman Winegarner second the motion. Motion carried 4-0.**

## **6. COMMITTEE REPORTS**

- A. Park Committee

Councilwoman Guy reported the old playground equipment was removed, \$8,400 was received in CFAP reimbursement; and that she attended the CFAP coordinators meeting.

## **7. DEPARTMENT HEAD REPORTS**

- A. City Engineer – Mr. Ben Mabry, PEC, stated the street evaluation was in progress and a full report would be given at the January Council meeting.
- B. Fire – Brad Banz, Fire Chief, presented the monthly report and stated that the Quint was in service. Mayor Spexarth reported on the meetings with MABCD to review the plans for the ICM plant.
- C. Public Works – Corey Heck, Public Works Director, presented the monthly report and stated there was a 16% water loss. There was extensive discussion regarding the need to fix the railroad crossing on Colorado Ave. between Wichita and Union Aves; and the rough driving on Colorado Ave. needing cracks repaired to prevent further deterioration of the roadway.
- D. Police Department –Chief Hinkle presented the monthly report and informed the Council that testing for a new hire had taken place and a second round of testing was scheduled in hopes to have a recommendation at the December meeting.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he had nothing to report.

F. City Clerk – Ms. Brooks presented the monthly report.

## 8. GOVERNING BODY COMMENTS

Councilwoman Banz thanked the employees for a job well done and stated “keep up the good work”. She questioned the status of the code violations. Ms. Brooks stated that the violation at 130 S 3<sup>rd</sup> was resolved and that the other violation offender requested an additional 30 days. The Council agreed by consensus to give an additional 30 days.

Councilwoman Guy wished everyone a Happy Thanksgiving.

Mayor Spexarth introduced Councilmember elect Kevin Dorritie and stated he would take office the second Monday in January.

## 9. EXECUTIVE SESSION

Mayor Spexarth requested a motion for an executive session for non-elected personnel for a period of 15 minutes for everyone at the table being the Mayor, Council, City Attorney and the Fire Chief.

**Councilwoman Winegarner moved that the recess into executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel for discussion of the terms for hiring a firefighter for a period of 15 minutes beginning at 7:45 p.m. The open meeting will resume in the Council chambers at 8:00 p.m. including the Mayor, Council, City Attorney and Fire Chief. Councilwoman Duling second the motion. Motion carried 4-0.**

**Councilwoman Winegarner moved that the Council move out of executive session at 8:00 p.m. Councilwoman Duling second the motion. Motion carried 4-0.**

**Councilwoman Guy moved that the Council move in to open session at 8:00 p.m. Councilwoman Winegarner second the motion. Motion carried 4-0.**

**Councilwoman Guy moved that the Council table any action to next month. Councilwoman Winegarner second the motion. Motion carried. 4-0.**

## 10. ADJOURNMENT

**There being no further business, Councilwoman Guy moved for adjournment at 8:02 p.m. Councilwoman Banz second the motion. Motion approved 4-0.**

Respectfully submitted 0  
Diana K. Brooks, City Clerk