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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
NOVEMBER 19, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, November 19, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Councilmembers Stephanie Guy, Angela Banz, Victoria Duling with Pamela Winegarner and Kevin Dorritie absent.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Michael Rau, Fire Chief, Andrew Marino, City Attorney, Nolan Wright, Assistant City Attorney and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth lead the audience, staff and Council in the Pledge of Allegiance.

Public Hearing amending the 2018 Budget

Mayor Spexarth requested a motion to open the public hearing for the amending of the 2018 budget.

Councilwoman Guy moved to open the public hearing at 7:01 p.m. for the amending of the 2018 budget. Councilwoman Banz second the motion. Motion carried 3-0.

Ms. Diana Brooks, City Clerk stated that the water and solid waste budgets needed additional expenditure authority in order to pay the expenses through the end of 2018. She stated that there would not be a need to raise taxes or fees to facilitate the increases.

Mayor Spexarth called for public comments or questions, hearing none he called for a motion to close the public hearing.

Councilwoman Guy moved to close the public hearing at 7:03 p.m. Councilwoman Banz second the motion. Motion carried 3-0.

Mayor Spexarth called for a motion to approve the amending of the 2018 budget.

Councilwoman Guy moved that the Council approve the amending of the 2018 budget increasing the expenditure authority for the water to \$380,325 and the solid waste budget to \$90,000. Councilwoman Banz second the motion. Motion carried 3-0.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

A. Alex Butterfield – Introduce NBC Summer Collegiate Baseball

Mr. Alex Butterfield, Andale High School Baseball Coach, presented information on the summer collegiate baseball program comprised of baseball players from all over the country. He presented opportunities for the community to become involved in supporting the teams in their bid to compete in the NBC world series.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

A. Discussion of holiday pay for employees

Mayor Spexarth questioned Council regarding the intent for holiday pay for the employees and highlighted what had been done in years past.

Councilwoman Banz moved that the Council approve providing the employees holiday bonuses based on the 2017 schedule being \$200 for full-time employees and \$100 for part-time employees. Councilwoman Duling second the motion. Motion carried 3-0.

B. Review of the request to approve the letter of engagement from Busby, Reimer and Ford

Ms. Brooks reminded the Council of their decision in 2017 to reinstate the annual audits and their commitment to using Busby, Reimer and Ford for this service. Ms. Brooks asked Councilmembers if any of them had a working relationship with Busby Reimer and Ford on a private bases and disclosed that Stan Busby had provided private tax services to her mother-in-law in 2004 but had no further personal involvement with the auditing firm since that time. Hearing no disclosures, Ms. Brooks requested approval for the Mayor to sign the letter of engagement for the auditing of the 2018 financial records.

Councilwoman Duling moved that the Council approve the letter of engagement with Busby, Reimer and Ford and authorize the Mayor to sign the agreement for the auditing of the 2018 financial records. Councilwoman Guy second the motion. Motion carried 3-0.

- C. Review of the request to approve the best bid on the 2019 Police Vehicle and Equipment – bids to be presented at the meeting.

Mark Hinkle, Chief of Police presented bids for the 2019 police vehicle and associated bids for the equipment. Chief Hinkle recommended the Council approve the purchase of the vehicle from Mel Hamblen Ford and the associated bid for equipment from Superior Equipment for a total cost in the amount of \$53,045.10. Chief Hinkle detailed the various items included in the equipment bid. There was discussion regarding keeping the 2013 truck so each officer could have their individual vehicle in order to reduce the wear and tear on the entire fleet.

Councilwoman Banz moved that the Council approve Chief Hinkle to proceed with purchase of the 2019 F150 4 x 4 in the amount of \$53,045.10 purchasing the vehicle from Mel Hamblen Ford and equipment from Superior Equipment. Councilwoman Duling second the motion. Motion carried 3-0.

- D. Discussion of completion of disc golf course project

Mayor Spexarth requested Council's approval to complete the disc golf project. He stated this would entail using the remaining donated funds and public works employees to complete the project. He stated that there was one more pour of concrete and then the shelter house to complete as funds allowed.

Councilwoman Duling moved that the Council allow Terry Spexarth to stay on to take care of the disc golf project to completion and to present the City Clerk any bills and associated bids for the disc golf project within the budget. Councilwoman Banz second the motion. Motion carried 3-0.

5. CONSENT AGENDA

- A. Approval of the minutes of the October 15, 2018 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 18-10-02 and 18-11-01
- C. Approval of the October financial reports
- D. Monthly purchase orders – if any
- E. Approval of the cereal malt beverage license renewal for T.J. Convenience

Councilwoman Guy moved that the Council approve the consent agenda as presented. Councilwoman Banz second the motion. Motion carried 3-0.

6. COMMITTEE REPORTS

- A. Park Committee – Councilwoman Guy reported that 49 trees had been planted and that the cost for chain link fencing for the dog park would cost approximately \$12,000. She stated that the committee felt the \$12,000 would be better utilized towards a splash pad.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer, stated he had nothing to report. Corey Heck, Public Works Director stated that the water tower rehab was completed and that bacterial testing had begun.
- B. Fire – Michael Rau, Fire Chief, detailed the monthly report and received feedback regarding the newly formatted run report. He requested permission to begin soliciting applications for the third firefighter approved in the 2019 budget.

Councilwoman Banz moved that the Council approve Chief Rau to start the process to hire a full-time firefighter to be hired in January. Councilwoman Duling second the motion. Motion carried 2-1 with Councilwoman Guy voting nay.

- C. Public Works – Mr. Corey Heck detailed the monthly department report.
- D. Police Department – Chief Mark Hinkle detailed the monthly department report.
- E. City Clerk – Ms. Diana K. Brooks, City Clerk detailed the monthly department report.

8. GOVERNING BODY COMMENTS

Councilwoman Banz questioned the date of the employee appreciation luncheon. Ms. Brooks stated the date was set for December 19th at noon.

Mayor Spexarth commented on the number of meetings he had attended over the 14 years missing three meetings. He stated that Councilman Dorritie had been on Council 11 months and had missed three meetings.

9. EXECUTIVE SESSION

Mayor Spexarth requested an executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel for a period of 15 minutes beginning at 7:50 p.m. after a five-minute recess. The open meeting will resume in the Council chambers at 8:10 p.m.

Mayor Spexarth recessed the meeting at 7:45 p.m. and reconvened the open meeting at 7:50 p.m.

Councilwoman Guy moved that the Council recess into executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel for a period of 15 minutes to include everyone at the table being the Mayor, Council, City Attorney, City Clerk, and Nolan Wright beginning at 7:50 p.m. Councilwoman Banz second the motion. Motion carried 3-0.

Councilwoman Guy moved that the Council recess out of executive session at 8:10 p.m. Councilwoman Duling second the motion. Motion carried 3-0.

Councilwoman Guy moved that the Council recess into executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel for a period of 15 minutes to include everyone at the table being the Mayor, Council, City Attorney, City Clerk, and Nolan Wright beginning at 8:10 p.m. Councilwoman Duling second the motion. Motion carried 3-0.

Councilwoman Guy moved that the Council recess out of executive session at 8:25 p.m. Councilwoman Banz second the motion. Motion carried 3-0.

Councilwoman Banz moved that the Council recess into open session at 8:25 p.m. Councilwoman Guy second the motion. Motion carried 3-0.

Mayor Spexarth stated that no binding action was taken.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 8:25 p.m. Councilwoman Duling second the motion. Motion approved 3-0.

Respectfully submitted
Diana K. Brooks, City Clerk