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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
OCTOBER 16, 2017
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, October 16, 2017 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Robert Winter, Pamela Winegarner and Angela Banz with Victoria Duling absent.

Staff members present were Mark Hinkle, Chief of Police, Brad Banz, Fire Chief, Corey Heck, Public Works Director, and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance

2. NOTICES AND COMMUNICATIONS

There were no notices and communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

Mayor Spexarth requested the Council amend the agenda to add Item A - Approval of the Temporary Special Event Permit for Take a Swing at Cancer – William O’Neal

Councilwoman Guy moved that the Council amend the agenda to add Approval of the Temporary Special Event Permit for Take a Swing at Cancer. Councilwoman Winegarner second the motion. Motion carried 4-0.

- A. Approval of the Temporary Special Event Permit for Take a Swing at Cancer – William O’Neal

Mr. William O’Neal, organizer, stated that the event on October 24th and November 4th was for a benefit baseball tournament at Colwich Ball Fields and he asked for patrons to be allowed to bring their own cereal malt beverage inside the fenced area in coolers. He stated the time of the tournament was between 8:00 a.m. to dark. Mayor Spexarth informed Mr. O’Neal that anyone drinking outside the fenced area could result in that person being cited for drinking on public property. Mr. O’Neal indicated he would inform team leaders of this potential and the area in which drinking was allowed.

Councilwoman Banz moved that the Council approve the temporary special event permit to allow cereal malt beverage to be brought inside the fenced area, waive the distance requirement as required by the city code as it is within 200 ft. of the assisted living center, and contingent upon proof of insurance. Councilwoman Winegarner second the motion. Motion carried 4-0.

- B. Discussion of the bids from Verizon and Cox for the phone service

Ms. Diana K. Brooks, City Clerk informed the Council of the motion made at the last meeting to sign the contract with Cox for the remainder of the contract term. She stated that upon discussion with Cox the term would be for five-years once the contract was signed. Ms. Brooks requested Council’s direction on the term of the contract.

Councilwoman Banz moved that the Council approve the five years at \$575 per month with Cox Communications. Councilwoman Winegarner second the motion. Motion carried 4-0.

- C. Discussion of the proposal from PEC for the inventorying of streets and water/sewer lines

Mr. Ben Mabry, City Engineer, presented a formal contract for Council’s approval to perform a street survey including the documenting of water and sewer lines. There was discussion regarding the costs for the survey, the use of GIS and costs for subscriptions, as well as those departments that would use the information.

Councilman Winter moved that the Council accept the proposal from PEC for the inventorying of streets and water/sewer lines in the amount of \$22,500. Councilwoman Banz second the motion. Motion carried 3-1 with Councilwoman Guy voting nay.

- D. Discussion of the proposal from PEC for the development of the specifications for the cleaning and painting of the water tower

Mayor Spexarth presented information from PEC regarding the various costs to assist in the cleaning and painting of the water tower. After extensive discussion the item was tabled to the next Council meeting.

5. CONSENT AGENDA

- A. Approval of the minutes of the September 18, 2017 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 17-09-02 and 17-10-01
- C. Approval of the September financial reports
- D. Monthly purchase orders – if any

Councilwoman Banz moved that the Council approve the consent agenda as presented. Councilwoman Guy second the motion. Motion carried 4-0.

6. COMMITTEE REPORTS

- A. Heritage Festival

Ms. Mary Ann Morrison reported that the parade went well however, after the parade the crowd dispersed. She reported that the farmer's market was no longer taking place and complimented the Public Works Department on how nice the park looked.

- B. Park Committee

Councilwoman Guy reported the old playground equipment was sold and the new equipment was waiting for installation.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, PEC, stated he had nothing new to report.
- B. Fire – Brad Banz, Fire Chief, presented the monthly report, informed the Council of the work being done on the Quint and of Firefighter Neelly's resignation.
- C. Public Works – Corey Heck, Public Works Director, presented the monthly report. He reported on the installation of the 1st Street lift station, the repairs made and the electronics upgraded to make the station operational. He estimated that total costs for the installation of the lift station to be approximately \$25,000 once fully installed.
- D. Police Department – Chief Hinkle presented the monthly report.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he had nothing to report.

- F. City Clerk – Ms. Brooks presented the monthly report. She asked Council for permission to formalize two code violations that had not complied with notices for cleanup efforts being Brand Investments at 130 S. 3rd and various owners for properties between S 1st and 2nd Streets and Kansas and Colwich Aves.

Councilwoman Banz moved that the Council instruct the City Clerk to take the next steps as laid out in the City Code book for clean-up of the property at 130 S. 3rd. Councilwoman Guy second the motion. Motion carried 4-0.

Councilwoman Banz moved that the Council instruct the City Clerk to take the next steps as laid out in the City Code book for clean of the properties between S. 1st and 2nd Streets and Kansas and Colwich Aves. Councilwoman Guy second the motion. Motion carried. 4-0.

Ms. Brooks reported that the fencing of swimming pools would be on the planning commission’s agenda for discussion and explained the processes used to develop new wording for their consideration.

8. GOVERNING BODY COMMENTS

Councilwoman Banz and Councilwoman Winegarner thanked the employees for a job well done and stated “keep up the good work”.

Mayor Spexarth requested that citizens be reminded to keep their vehicles locked by placing the message on the city sign.

Councilwoman Guy questioned if the administrative center was generator ready when electricity goes out. Mayor Spexarth stated that it was and that a generator would be brought from the Public Works building should it be needed.

9. EXECUTIVE SESSION

An executive session was not needed.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 8:07 p.m. Councilwoman Winegarner second the motion. Motion approved 4-0.

Respectfully submitted 0
Diana K. Brooks, City Clerk