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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
OCTOBER 15, 2018
7:00 P.M.**

1. CALL TO ORDER

Angela Banz, Council President on Monday, October 15, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Councilmembers Stephanie Guy, Angela Banz, Pamela Winegarner, Victoria Duling with Mayor Spexarth and Kevin Dorritie absent.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Michael Rau, Fire Chief, Andrew Marino, City Attorney, and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Councilwoman Banz lead the audience, staff and Council in the Pledge of Allegiance.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve the variance from the International Fire Code for the Element Ethanol Plant

Ms. Diana K. Brooks, City Clerk reminded Council of the adopting of Ordinance No. 713 setting a procedure in place to allow for a variance to the International Fire Code. She stated that ELEMENT LLC was requesting, based on a recommendation from FM Global, the company's insurance company, to be allowed to store 770 gallons of diesel fuel instead of the 660 gallons permitted by the International Fire Code. Fire Chief, Mike Rau supported the granting of the variance and detailed the storage and fire protection needed based on the variance.

Councilwoman Guy moved that the Council approve the variance from the 2012 International Fire Code and allow ELEMENT, LLC to store 770 gallons of diesel fuel as recommended by FM Global, the company's insurance provider. Councilwoman Winegarner second the motion. Motion carried 3-0.

- B. Review of the request to approve the variance from the Colwich Commercial Building Code for the Element Ethanol Plant

Ms. Brooks reminded the Council of the adopting of Ordinance No. 714 setting forth the procedure for varying from the Colwich Commercial Building Code. She presented the application for a variance to allow caustic storage area in the Process Building to be considered as an accessory use space without area separation between this area and the remainder of the building. Fire Chief, Mike Rau explained the advantage to the department to have the area in an open space versus contained in a room limiting operations in case of a spill.

Councilwoman Guy moved that the Council approve the variance from the Colwich Commercial Building Code and allow the caustic storage area in the Process Building to be considered as an accessory use space without area separation between this area and the remainder of their building. Councilwoman Winegarner second the motion. Motion carried 3-0.

5. CONSENT AGENDA

- A. Approval of the minutes of the September 17, 2018 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 18-09-02 and 18-10-01
- C. Approval of the September financial reports
- D. Monthly purchase orders – if any

Councilwoman Guy moved that the Council approve the consent agenda as presented. Councilwoman Duling second the motion. Motion carried 3-0.

6. COMMITTEE REPORTS

- A. Park Committee – Councilwoman Guy reported the Park Committee had been unable to meet to discuss the prices she obtained for the dog park. She stated that the tree planting was delayed until November 3rd due to the wet weather.

Councilwoman Guy clarified that the funds for the disc golf in the Capital Improvement Funds were not tax dollars but private donations. Ms. Brooks stated this was correct.

Councilwoman Banz asked Ms. Terri Nicholson, President, Colwich Community Foundation, if she had a final report for the festival. Ms. Nicholson reported that the funds remaining after the festival were \$11,000, \$1,500 had been donated to the Kurt Mohr family, the date for next year's festival was set for September 21, 2019 and

changes would be made based on committee member and community members comments.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer, stated the water tower work had begun and PEC had been out to do a preliminary inspection of the project.
- B. Fire – Michael Rau, Fire Chief, detailed the monthly report.
- C. Public Works – Mr. Corey Heck detailed the monthly department report.
- D. Police Department – Chief Mark Hinkle detailed the monthly department report.
- E. City Clerk – Ms. Diana K. Brooks, City Clerk detailed the monthly department report.

8. GOVERNING BODY COMMENTS

There were no governing body comments.

9. EXECUTIVE SESSION

There was no need for an executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 7:26 p.m. Councilwoman Winegarner second the motion. Motion approved 3-0.

Respectfully submitted
Diana K. Brooks, City Clerk