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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
AUGUST 20, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, August 20, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Victoria Duling, Kevin Dorritie, with Pamela Winegarner absent.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Michael Rau, Fire Chief, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth lead the audience, staff and Council in the Pledge of Allegiance.

Mayor Spexarth reported that Councilman Winter resigned due to health concerns. Mayor Spexarth recommended the appointment of Angela Banz to fill Councilman Winter's unexpired term.

Councilman Dorritie moved that the Council uphold the recommendation of Mayor Spexarth and appoint Angela Banz to fill the unexpired term of Robert Winter. Councilwoman Duling second the motion. Motion carried 3-0.

Ms. Diana K. Brooks, City Clerk gave the oath of office to Angela Banz.

Mayor Spexarth reported that six interviews were held for the vacant City Attorney's position and stated the interview panel recommended Andrew Marino with Gibson, Watson and Marino be appointed as City Attorney.

Councilman Dorritie moved that the Council uphold the recommendation of the interview panel and hire Andrew Marino with Gibson, Watson and Marino as the City Attorney. Councilwoman Guy second the motion. Motion carried 3-0.

Ms. Brooks gave the oath of office to Andrew Marino.

PUBLIC HEARING - 2019 BUDGET

Mayor Spexarth requested a motion to open the public hearing for the 2019 BUDGET

Councilwoman Duling moved that the Council open the public hearing on the 2019 Budget at 7:05 p.m. Councilwoman Banz second the motion. Motion carried 4-0.

Mayor Spexarth invited the public and Council to comment or present questions on the published 2019 Budget. Hearing no comments or questions, Mayor Spexarth called for a motion to close the public hearing.

Councilwoman Guy moved that the Council close the public hearing at 7:06 p.m. Councilwoman Duling second the motion. Motion carried 4-0.

Mayor Spexarth called for a motion to adopt the 2019 budget as presented.

Councilman Dorritie moved that the Council approve the 2019 Budget as published. Councilwoman Duling second the motion. Motion carried 4-0.

2. NOTICES AND COMMUNICATIONS

Ms. Brooks highlighted a letter from James and Beth Bryan regarding the development of a dog park. Councilwoman Guy stated she would meet with the Park Committee to discuss the idea.

3. CITIZEN COMMENTS

Mr. Kelly Liles, 126 S 7th, requested the Council repair the portion of the street in front of his driveway that had been cut earlier this year. Mayor Spexarth stated that he would meet with the Public Works Director and determine when this could be rectified.

Mr. Jimmy Treece, 201 E. Wichita Ave., expressed concerns regarding drivers speeding, failing to slow down when children were present, and failing to stop when leaving QSI's driveway. Mr. Treece also requested a street light be installed along E. Wichita Ave.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve the Temporary Special Event Permit for the Andale Booster Club

Mayor Spexarth stated that the application had been withdrawn.

- B. Review of the request to adopt Ordinance No. 711 amending the Records Retention and Destruction schedule as it pertains to the Fire Department

Ms. Brooks stated that a review of the records had been done at the Fire Department and the retention schedule needed to be updated for records found.

Councilwoman Guy moved that the Council adopt Ordinance No 711 updating the records retention and destruction schedule as it pertains to the Fire Department. Councilwoman Banz second the motion. Motion carried 4-0 upon a roll call vote with Councilwoman Guy voting yea; Councilwoman Duling voting yea; Councilwoman Banz voting yea and Councilman Dorritie voting yea.

- C. Request to approve three operating procedures for the Court per the Kansas Criminal Justice Information System's requirements

Ms. Katie Wetta, Deputy City Clerk/Court Clerk, reminded the Council of the work being done to bring the Municipal Court into compliance with state standards. She stated that as part of the process three types of operating procedures were required by the KBI. She requested Council's approval of the three operating procedures.

Councilwoman Guy moved that the Council approve the implementation of the 2018 Kansas Criminal Justice Information System Court Security Operating Procedures, 2018 Kansas Criminal Justice Information System Court Training Operating Procedures and 2018 Kansas Criminal Justice Information System Court Criminal History Records Information. Councilman Dorritie second the motion. Motion carried 4-0.

5. CONSENT AGENDA

- A. Approval of the minutes of the July 18, 2018 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 18-07-02 and 18-08-01
- C. Approval of the July financial reports
- D. Monthly purchase orders – if any

Councilwoman Guy moved that the Council approve the consent agenda A-D as presented. Councilman Dorritie second the motion. Motion carried 4-0.

6. COMMITTEE REPORTS

- A. Park Committee – Councilwoman Guy reported the rubber mulch had been installed at the Colwich Memorial Park playground. Concerns were expressed regarding the temperature of the mulch during the summer, the rubber leaving a residue on the children, and the need for shade to assist with heat control.
- B. Heritage Festival – Ms. Terri Nicholson, President, Colwich Community Foundation, reported that the Andale High School band would be marching in the parade, there would be fireworks, and Adam Capps would be providing the entertainment for the evening event.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer, stated he had nothing to report. Mayor Spexarth requested information regarding the water tower rehab program. Mr. Mabry stated that a preconstruction meeting was scheduled for October 1st.
- B. Fire – Michael Rau, Fire Chief, presented the monthly report and stated a meeting was held on August 14th to discuss the establishment of a regional explorer’s post. Councilman Dorritie provided an overview of the explorer’s program as designed by the Boy Scouts of America and requested the City be the chartering organization for the explorer’s post.

Councilwoman Guy moved that the Council approve the establishment and filing of the charter for an explorer’s post. Councilwoman Duling second the motion. Motion carried 4-0.

- C. Public Works – Mr. Corey Heck presented the monthly report. Mayor Spexarth reported that the railroad crossing was open and that a small amount of cleanup work needed to be done.
- D. Police Department – Chief Mark Hinkle presented the monthly report.
- E. City Clerk – Ms. Diana K. Brooks, City Clerk reported that the Swift911 citizen alert system had worked well and that staff would continue to refine the process.

8. GOVERNING BODY COMMENTS

Mayor Spexarth reminded Council that with the resignation of Councilman Winter the Council president position was vacant.

Councilwoman Duling moved that the Council approve Councilwoman Banz as the Council president. Councilwoman Guy second the motion. Motion carried 3-0.

There were no governing body comments.

9. EXECUTIVE SESSION

There was no need for an executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 7:55 p.m. Councilwoman Banz second the motion. Motion approved 4-0.

Respectfully submitted
Diana K. Brooks, City Clerk