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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JULY 18, 2016
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, July 18, 2016 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Robert Winter, Angela Banz Doyle Dodd, Stephanie Guy with Pamela Winegarner absent.

Staff members present were Ben Mabry, City Engineer, Corey Heck, Public Works Director, Mark Hinkle, Chief of Police, Brad Banz, Fire Chief; Katie Wetta, Deputy City Clerk, and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance. Mayor Spexarth amended the agenda to include item F on the consent agenda being: Approval of the Temporary Special Event Permit for Betsy Anderson/Colwich Ball Club.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to adopt Ordinance No. 685 amending various chapters of the Personnel Handbook

Ms. Diana K. Brooks, City Clerk stated that with the hiring of the new employees it became evident that an update to the Personnel manual was necessary. Ms. Brooks requested a wording change for Chapter VI E an article dealing with insurance.

Councilwoman Banz moved that the Council adopt Ordinance No. 685 with the changes to Chapter VI E. Councilmember Dodd second the motion. Motion carried 4-0 with Councilwoman Guy voting yea; Councilman Winter voting yea; Councilmember Dodd voting yea and Councilwoman Banz voting yea.

- B. Review of the request to adopt Ordinance No. 686 amending Chapter 4 Article 3 of the City Code Book relating to the International Commercial Building Code

Ms. Brooks stated that the County Commissioners in March adopted the 2012 International Building Code relating to the Commercial Building Code.

Councilwoman Banz moved that the Council adopt Ordinance No. 686. Councilmember Dodd second the motion. Motion carried 4-0 with Councilwoman Guy voting yea; Councilman Winter voting yea; Councilmember Dodd voting yea and Councilwoman Banz voting yea.

- C. Review of the request to approve Resolution No. 474 regarding the destruction schedule of City records

Ms. Brooks informed Council of the records inventory completed and requested approval of Resolution No. 474 setting the destruction schedule of City records.

Councilwoman Guy moved that the Council approve Resolution No. 474 regarding the destruction schedule of City records. Councilwoman Banz second the motion. Motion carried 4-0.

- D. Review of the request to approve the destruction of non-historical records

Ms. Brooks presented a records log and asked Council to approve their destruction.

Councilmember Dodd moved that the Council approve the destruction of the city records. Councilwoman Banz second the motion. Motion carried 4-0.

- E. Review of the logos submitted by Solutio

Mayor Spexarth reminded the Council of the approval to have Solutio draft logos. He presented the six logos with the top three chosen. The Council requested changes made to the logo with the train, and ask for a script type logo to review. Ms. Brooks stated she would contact Solutio to make the changes and bring the revisions to the next meeting.

- F. Review of the request to approve the agreement between the City of Colwich and the Colwich Lions Club to permit the placement of an accessory storage structure on city property

Mayor Spexarth stated that he asked for an agreement to be drafted in case the club dissolves. Ms. Mary Ann Morrison, President of the Colwich Lions Club stated that the membership declined the purchase of a storage unit making the need for an agreement unnecessary.

5. CONSENT AGENDA

- A. Approval of the minutes of the June 20, 2016 Council meeting
- B. Approval of the Appropriations Ordinance Nos. 16-06-02 and 16-07-01
- C. Approval of the June financial reports
- D. Monthly purchase orders – if any
- E. Approval of the temporary special event permit – AHS Steak Feed
- F. Approval of the temporary special event permit – Colwich Ball Club Coed Team

Councilwoman Guy requested that item F be removed from the consent agenda to be considered separately.

Councilwoman Banz moved that the Council approve the consent agenda A – E and waiving the distance requirement per City Code for the church and school. Councilwoman Guy second the motion. Motion approved 4-0.

Councilwoman Guy expressed concerns regarding Item F due to the event taking place on the Saturday of the Heritage Festival.

Councilmember Dodd moved that the Council approve Item F of the consent agenda. Councilman Winter second the motion. Motion carried 3-1 with Councilwoman Guy voting nay.

6. COMMITTEE REPORTS

- A. Heritage Festival

There was discussion regarding the timing of the event and potentially moving the fireworks to Colwich Memorial Park.

- B. Park Committee

Councilwoman Guy stated there was nothing to report.

- C. Marketing Committee

There was nothing to report

D. FEMA Committee

Councilman Winter stated the City Clerk drafted an ordinance approved by the State Engineer. Ms. Brooks stated that at the next meeting a public hearing would be held before the adoption of the ordinance.

E. Library Board – Mayor Spexarth stated the report was in the packet and that he was still working on the Library addition.

7. DEPARTMENT HEAD REPORTS

A. City Engineer – Ben Mabry, City Engineer stated that the dam safety inspection was completed and submitted to the State of Kansas. He stated he reviewed the water and sanitary sewer plans for Union Park 2nd Addition.

B. Fire – Chief Banz presented the monthly report.

C. Public Works –Corey Heck, Public Works Director presented the monthly report and informed the Council that the old mower brought \$2,700 on Purplewave. He also reported that the June water loss was 16% even with two leaks.

Mayor Spexarth complimented the Public Works Department on their efforts to keep the City neat and attractive.

D. Police Department – Chief Hinkle presented the monthly report.

E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he had further to report.

F. City Clerk - Ms. Brooks presented the monthly report and thanked all the departments for their assistance in getting the records inventory completed.

8. GOVERNING BODY COMMENTS

Councilwoman Guy questioned the status of the bank swap. Mayor Spexarth stated that the hurdle is the cost of renovations which is no longer feasible with the tax lid legislation.

9. EXECUTIVE SESSION

There was no need for an executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Banz moved for adjournment at 8:00 p.m. Councilwoman Guy second the motion. Motion approved 4-0.

Respectfully submitted
Diana K. Brooks, City Clerk