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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JULY 15, 2019
7:00 P.M.**

1. CALL TO ORDER

Mayor Kevin J. Dorritie on Monday, July 15, 2019 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Kevin J. Dorritie, Councilmembers Angela Banz, James Treece, Don Koci with Terrie Nicholson absent.

Staff members present were Mark Hinkle, Chief of Police, Corey Heck, Public Works Director, Maurice Lallament, Fire Chief, Andrew Marino, City Attorney, Nolan Wright, Assistant City Attorney, Stephanie Guy, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Dorritie led the audience, staff and Council in the Pledge of Allegiance.

PUBLIC HEARING FOR THE 2020 BUDGET

Mayor Dorritie called for a motion to open the public hearing for the 2020 budget.

Councilman Koci moved that the Council open the public hearing for the 2020 budget at 7:02 p.m. Councilwoman Banz second the motion. Motion carried 3-0.

Ms. Diana Brooks, City Clerk invited the public and Council to comment on the 2020 budget as presented.

Mr. Frank Suellentrop, 623 Homestead Ct. expressed concerns regarding the small mill levy reduction, the increase in the assessed valuation, the philosophy for the state imposed tax lid and the need to issue general obligation bonds for street repairs.

Mayor Dorritie asked for any additional comments, hearing none called for a motion to close the public hearing.

Councilwoman Banz moved that the Council close the public hearing at 7:12 p.m. Councilman Koci second the motion. Motion carried 3-0.

Mayor Dorritie called for a motion to adopt the 2020 budget.

Councilwoman Banz moved that the Council adopt the 2020 budget as presented. Councilman Koci second the motion. Motion carried 3-0.

Mayor Dorritie recommended the appointment of Kenneth Davis as Councilmember to fill the unexpired term of Pamela Winegarner.

Councilman Treece moved that the Council uphold the recommendation of Mayor Dorritie and appoint Kenneth Davis to fill the unexpired term of Pamela Winegarner. Councilwoman Banz second the motion. Motion carried 3-0.

Ms. Brooks administered the oath of office to Mr. Davis.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZENS COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve the Colwich Lions Club to purchase a water fountain for Colwich Memorial Park

Ms. Diana Brooks, City Clerk reminded the Council of the request made at the June meeting by the Colwich Lions Club to purchase a water fountain for Colwich Memorial Park. She stated the Lions were requesting permission to purchase the water fountain with the City paying for supplies and staff time for the installation.

Councilman Treece moved that the Council approve the Colwich Lions Club to purchase a water fountain for Colwich Memorial Park with the City providing the labor and supplies to connect the fountain. Councilman Koci second the motion. Motion carried 4-0.

- B. Review of the request to adopt Ordinance No. 721 amending Chapter 5 of the City Code as it pertains to Street Vendors

Ms. Brooks stated that due to the number of food trucks beginning to serve Colwich, Chapter V of the city code was reviewed to add various regulations.

Councilwoman Banz moved that the Council adopt Ordinance No. 721 amending Chapter V, by adding Article 3 Street Vending to the City Code book. Councilman Koci second the motion. Motion carried 4-0 with Councilwoman Banz voting yea; Councilman Koci voting yea; Councilman Treece voting yea; and Councilman Davis voting yea.

- C. Review of the request to approve the temporary special event permit for Cushman Wakefield (formerly QSI) and waive the distance requirement per city code

Ms. Brooks stated that Cushman Wakefield was requesting a temporary special event permit for July 27th from 4-7 p.m. in Colwich Memorial Park and allowing their attendees to bring in coolers into the ball fields and park area.

Councilwoman Banz moved that the Council approve the temporary special event permit submitted for Cushman Wakefield allowing people to bring coolers of cereal malt beverage within the fenced area of the Colwich Ball Fields for the Employee/Family Event on July 27th and waive the distance regulations as required by City Code as the area is within 200 ft. of the assisted living center. Councilman Treece second the motion. Motion carried 4-0.

- D. Review of the request to approve the temporary special event permit for Chaplain Kapaun Classic and waive the distance requirement per city code

Mayor Dorritie requested approval of the temporary special event permit for Chaplain Kapaun Classic and waive the distance requirement per city code.

Councilman Koci moved that the Council approve the temporary special event permit submitted by Fr. Garret Burns allowing people to bring coolers of cereal malt beverage within the fenced area of the Colwich Ball Fields for the Chaplain Kapaun on August 4th and waive the distance regulations as required by the City Code as the area is within 200 ft. of the assisted living center. Councilwoman Banz second the motion. Motion carried 4-0.

- E. Review of the request to approve the bid from TKFast for the replacement of computers unable to be supported by Windows after January 1, 2020

Ms. Brooks reminded Council that there were a total of seven (7) computers needing replaced due to age and Windows no longer supporting the Windows 7 platform. She stated that TKFast the city's IT provider quoted the replacement of the computers at a cost of \$11,150. Councilwoman Banz questioned if there may be additional costs. Ms. Brooks stated there would be for software upgrades.

Councilwoman Banz moved that the Council approve the bid from TKFast for the purchase of replacement computers in an amount not to exceed \$15,000 to allow for software upgrades to be taken from the Equipment Reserve – Community Development fund. Councilman Treece second the motion. Motion carried 4-0.

- F. Review of the request to approve Resolution No. 484 adopting the Kansas Homeland Security Region G Hazardous Mitigation Plan and the submission of two letters of intent for warning sirens for the ELEMENT Plant

Ms. Brooks informed the Council that two grant opportunities arose to assist in installing a warning siren in proximity to the ELMENT Ethanol Plant. She requested the Council approve Resolution No. 484 adopting the Kansas Homeland Security Region G Hazardous Mitigation Plan and authorize the Mayor to sign the letters of intent for two grant opportunities offered by FEMA.

Councilman Koci moved that the Council adopt Resolution No. 484 adopting the Kansas Homeland Security Region G Hazardous Mitigation Plan and authorize the Mayor to sign the letters of intent. Councilman Treece second the motion. Motion carried 4-0.

- G. Review of the request to approve the Fireworks Display Application for the Heritage Festival

Ms. Brooks requested Council approval of the Fireworks Display Application for the Heritage Festival and she reported that the application was approved by the Fire Chief's designee.

Councilman Treece moved that the Council approve the Fireworks Display Application for the Heritage Festival. Councilman Koci second the motion. Motion carried 4-0.

5. CONSENT AGENDA

- A. Approval of the minutes of the June 17, 2019 regular Council meeting
- B. Approval of the minutes of the June 24, 2019 Council worksession
- C. Approval of the Appropriations Ordinance Nos. 19-06-02 and 19-07-01
- D. Approval of the June financial reports
- E. Monthly purchase orders – if any

Councilwoman Banz moved that the Council approve the consent agenda A-E as presented. Councilman Koci second the motion. Motion approved 4-0.

6. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer, presented contracts for the dam inspection that is to be filed with the state by August 31st. He requested that the Council allow the mayor to review the contract and authorize him to sign the documents if they were deemed to be in order.

Councilman Koci moved that the Council authorize the mayor to review and sign the contracts for the dam inspection. Councilman Treece second the motion. Motion carried 4-0.

- B. Fire – Mr. Maurice Lallament, Fire Chief presented the monthly report and stated they would participate in National Night Out in August.
- C. Public Works –Corey Heck, Public Works Director, presented the monthly report. He presented a bid from Bobcat for a skid steer in the amount of \$35,968.03 to be paid from the Equipment Reserve fund. Ms. Brooks stated that the skid steer was slated for purchase in 2019 in the Capital Improvement Plan reviewed by the Council at the budget worksession.

Councilman Koci moved that the Council approve the purchase of the skid steer from Bobcat in the amount of \$35,968.03. Councilman Treece second the motion. Motion carried 4-0.

- D. Police Department – Chief Mark Hinkle, Chief of Police presented the police department’s monthly report. He reported that Officer Galaviz resigned from the department and the agency that hired him was requesting to purchase his body armor.

Councilwoman Banz moved that the Council approve the selling of Officer Galaviz’s vest to the City of Maize for the purchase price paid by the City of Colwich so it can go with him as it was specifically made for him. Councilman Treece second the motion. Motion carried 4-0.

Chief Hinkle stated would be attending the Juvenile Officers Association meeting the week of July 22nd and that National Night Out would be held on August 6th in Veterans Memorial Park. He stated he would advertise the open officers position the week of July 29th on HRePartners.

- E. City Attorney – Mr. Andrew Marino, City Attorney stated he had nothing to report.
- F. City Clerk – Ms. Diana K. Brooks, City Clerk presented the monthly report stating there were 10 new utility accounts set up, 71 times the burn pile key was checked out, and staff listened to the 2019 legislative wrap up hosted by the League of Kansas Municipalities. She thanked the deputy city clerk and staff who supported and educated the babysitter clinic attendees. The deputy city clerk highlighted the events planned and events taken advantage of in the parks for the month of July.

7. GOVERNING BODY COMMENTS

Councilman Treece reported that he and the Mayor would be working to get the Park Committee together and getting the lake stocked with fish for winter fishing.

Councilwoman Banz requested that the trees in the Colwich Memorial Park be watered during the heat wave.

Ms. Mary Ann Morrison reported that Freddie's Frozen Custard would be coming back to Farmers Market on August 14th.

8. EXECUTIVE SESSION

There was no need for an executive session.

9. ADJOURNMENT

There being no further business, Councilman Treece moved for adjournment at 8:30 p.m. Councilman Koci second the motion. Motion carried 4-0.

Respectfully submitted
Diana K. Brooks, City Clerk