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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JUNE 17, 2019
7:00 P.M.**

1. CALL TO ORDER

Mayor Kevin J. Dorritie on Monday, June 17, 2019 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Kevin J. Dorritie, Councilmembers Angela Banz, Terrie Nicholson, James Treece with Don Koci absent.

Staff members present were Mark Hinkle, Chief of Police, Corey Heck, Public Works Director, Maurice Lallament, Fire Chief, Nolan Wright, City Attorney, Stephanie Guy, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Dorritie led the audience, staff and Council in the Pledge of Allegiance.

2. NOTICES AND COMMUNICATIONS

Mayor Dorritie presented a proclamation designating July as Park and Recreation month and encouraged all citizens to take advantage of the two parks in the City of Colwich.

3. CITIZENS COMMENTS

Mr. Kelly Liles, 126 S 7th St., reminded the Council of the agreement made between the City and Dennis Clupny to maintain the alleyway behind his shop on 1st Street. He stated that Mr. Clupny was taking the rock in alleyway and moving it to his private drive to fill in ruts which was not part of the agreement made with the previous Mayor. Mayor Dorritie stated he would contact Mr. Clupny to discuss the matter and contact Mr. Liles regarding the resolution.

Ms. Mary Ann Morrison, President, Colwich Lions Club, presented a request to make one-half of the tennis courts a pickle ball court and provide a drinking fountain at Colwich Memorial Park with the club paying a portion of the cost of both projects. Mayor Dorritie requested the discussion of the water fountain be tabled to the July meeting in order to get a better cost estimate.

Ms. Morrison reported that Farmers Market was in full swing and that Freddie's Food Truck would be at the Farmers Market on June 19th.

Councilwoman Nicholson moved that the Council approve the installation of the pickle ball court with the Lions paying for the supplies. Councilman Treece second the motion. Motion carried 3-0.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to adopt Ordinance No. 718 concerning the rates and fees charged for water, sewer and trash

Ms. Diana Brooks, City Clerk reminded the Council of the presentation made at the May Council meeting requesting sewer rates be lowered from a base rate of \$18.50 to \$16.00, raising the water base rate from \$26.50 to \$27.50 and adding \$.50 to the trash rates to cover administrative cost. She stated the City Attorneys had prepared an ordinance enacting the rates and asked Council to adopt Ordinance No. 718

Councilwoman Banz moved that the Council adopt Ordinance No. 718 setting the rates and fees charged for water, sewer and trash. Councilwoman Nicholson second the motion. Motion carried 3-0 with Councilwoman Nicholson voting yea; Councilwoman Banz voting yea and Councilman Treece voting yea.

- B. Review of the request to adopt Ordinance No. 719 concerning amending 8-306 and 8-405 right of entry

Ms. Brooks reminded Council of the updating of the City Code Chapter 8-204 dealing with the right of entry in the Health Code by Ordinance No. 713. She stated that upon review of Chapter 8 staff found two sections, being 8-306 and 8-405, that discussed right of entry and needed to mirror section 8-204. Ms. Brooks stated that the City Attorneys had prepared an ordinance making the necessary adjustments and asked Council to adopt Ordinance No. 719.

Councilman Treece moved that the Council adopt Ordinance No. 719 amending Chapter 8, Health and Welfare Article 3 section 8-306 and Article 4 section 8-405 right of entry. Councilwoman Nicholson second the motion. Motion carried 3-0 with Councilwoman Nicholson voting yea; Councilwoman Banz voting yea; and Councilman Treece voting yea.

- C. Review of the request to adopt Ordinance No. 720 adopting the franchise agreement with Black Hills Energy

Ms. Brooks stated the Franchise Agreement with Black Hills Energy was set for renewal. She stated the franchise agreement was for a 20-year period with the franchise fee currently set at 1%. She requested the franchise fee be raised to 5% to mirror what

was required of Westar Energy. Ms. Brooks stated that the City Attorneys had prepared Ordinance No. 720 for Council's adoption.

Councilwoman Banz moved that the Council adopt Ordinance No. 720 adopting the franchise agreement with Black Hills Energy with the 5% franchise fee. Councilwoman Nicholson second the motion. Motion carried 3-0 with Councilwoman Nicholson voting yea; Councilwoman Banz voting yea; and Councilman Treece voting yea.

5. CONSENT AGENDA

- A. Approval of the minutes of the May 20, 2019 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 19-05-02 and 19-06-01
- C. Approval of the May financial reports
- D. Monthly purchase orders – if any

Councilwoman Nicholson moved that the Council approve the consent agenda A-D as presented. Councilman Treece second the motion. Motion approved 3-0.

6. DEPARTMENT HEAD REPORTS

- A. City Engineer – The city engineer was not present.
- B. Fire – Mr. Maurice Lallament, Fire Chief presented the monthly report and provided a status report on projects completed to date. He requested the Council purchase items needed to bring the donated radios from Wichita Police Department online in an amount not to exceed \$4,750.

Councilman Treece moved that the Council accept the bid from Sunny Communications in an amount not to exceed \$4,750. Councilwoman Banz second the motion. Motion carried 3-0.

- C. Public Works –Corey Heck, Public Works Director, presented the monthly report. He stated the department would begin making street repairs and reported on the hazmat class he attended during the first two weeks of June.
- D. Police Department – Chief Mark Hinkle, Chief of Police presented the police department's monthly report.
- E. City Attorney – Mr. Nolan Wright, Assistant City Attorney stated he nothing to report.
- F. City Clerk – Ms. Diana K. Brooks, City Clerk presented the monthly report informing the Council of the popularity of the Facebook posts, the plans for park and recreation month, and the anticipated babysitters clinic for teens interested in babysitting.

Ms. Brooks distributed the budget worksession packets for the special meeting on June 24th at 6:30 p.m. and invited Councilmembers to contact her before the meeting to answer any questions that members might have. She reported that Mr. Ken Davis and Ms. Mary Ann Morrison signed up for Councilmember positions for election in November.

7. GOVERNING BODY COMMENTS

Councilwoman Banz expressed how great people came together to help one another after Friday night's windstorm. Mayor Dorritie thanked the deputy city clerk for opening the burn pile for residents to utilize during the severe weather.

Councilwoman Banz asked that someone look at the snake population at Memorial Park by the lake. Ms. Brooks stated that the lake was stocked with catfish by the Kansas Department of Wildlife and Park. Mayor Dorritie informed the Council of the work being done to alter the types of fish to be introduced into the lake to provide anglers with a variety of fish to catch. He stated that the habitat for the fish was looking at to enhance the fish population.

8. EXECUTIVE SESSION

Mayor Dorritie requested an executive session for a period of 20 minutes for discussion of non-elected personnel.

Councilwoman Banz moved that the Council move into executive session. The subject to be discussed during the executive session is discussion of the conduct of an employee and discussion of fire chief position. The justification for closing the Meeting is discussion of non-elected personnel and the time and place at which the open meeting shall resume is 8:30 p.m. in the city council chamber those present will be the Mayor, Council and City Attorney. Councilman Treece second the motion. Motion carried 3-0.

Mayor Dorritie stated it was 8:30 p.m. and the Colwich City Council was called back into an open meeting and that the Council took no binding action during executive session.

Ms. Brooks stated that the Kansas Department of Health and Environment Bureau of Water had sent a letter stating that the water rights were perfected and requested approval to send a letter asking them to issue the necessary documents.

Councilwoman Banz moved that the Council authorize a letter to be sent to KDHE regarding the perfecting of the water rights. Councilman Treece second the motion. Motion carried 3-0.

9. ADJOURNMENT

There being no further business, Councilwoman Nicholson moved for adjournment at 8:34 p.m. Councilwoman Banz second the motion. Motion carried 3-0.

Respectfully submitted
Diana K. Brooks, City Clerk