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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
MAY 21, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, May 21, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Robert Winter, Victoria Duling, Kevin Dorritie, and Pamela Winegarner.

Staff members present were Corey Heck, Public Works Director, Stanley Juhnke, City Attorney, Mark Hinkle, Police Chief, Michael Rau, Fire Chief, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth lead the audience, staff and Council in the Pledge of Allegiance.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Discussion of the county's efforts with ELEMENTS and Sedgwick County Fire District #1 operations – Tom Stolz, Deputy County Manager

Mr. David Dennis, County Commissioner District 3, introduced Mr. Tom Stolz, Deputy County Manager, who presented an overview of the information Sedgwick County Commissioners use to determine the cost effectiveness of an economic development project. He stated that the ELEMENTS paving project was set for Commissioners vote and believed it would pass the economic development test.

Mr. Stolz further addressed the operations of Sedgwick County Fire District #1 and the financial challenges facing the department, the need to review their best practices in responding to calls through the auto aid and mutual aid agreements. There was further discussion regarding the solvency of Sedgwick County Fire District #1, the impact Wichita growth has had on County resources, and the County Commissioners not supportive of raising taxes to sustain the department.

- B. Review of the request to approve the Temporary Special Event Permit for Jon Scott at the Colwich Ball Diamonds and waive the distance requirements.

Mr. Jon Scott requested permission to hold a private baseball themed graduation party at Colwich Memorial Park and requested to have beer inside the fenced area at the Colwich Ball Diamonds. Councilman Winter and Councilman Dorritie expressed concerns with the potential for underage drinking. Mr. Scott stated that the beer would be in coolers inside the concession stand supervised by adults to assist in preventing underage drinking. Ms. Brooks stated that Mr. Scott indicated he would be covered by the Ball Club's liability insurance which was in order.

Councilwoman Winegarner moved that the Council approve the Temporary Special Event permit, allow them to have cereal malt beverage from 12:00 p.m. to 12:00 a.m. June 1st inside the fenced area of the Colwich Ball fields and waive the distance requirement as specified in the City Code as the location is within 200 feet of the assisted living center for a graduation party for Jon Scott. Councilwoman Duling second the motion. Motion carried 5-0.

- C. Discussion of the railroad crossing on N. Colorado by Kansas Cooperative

Mayor Spexarth reminded the Council of the discussion at the April meeting regarding the cost to bring the crossing at the railroad tracks on N. Colorado up to standards. He presented additional information regarding the need to assure the drainage was considered when improving the crossing.

The consensus of the Council was to prepared a bid document, present them to the companies interested in bidding the project and return with the information at the June meeting.

- D. Review of the request to adopt Ordinance No. 706 amending the Personnel Handbook

Ms. Brooks stated that the nepotism portion of the handbook has been reviewed to better define immediate family and a clause regarding change in circumstances was added, the change in how sick leave would be credit to the employee's available time was revised, and the Funeral policy was change to clarify immediate family and to allow for five days instead of three.

Councilwoman Winegarner moved that the Council approve Ordinance No. 706 amending the Personnel Handbook. Councilman Dorritie second the motion.

Motion carried 5-0 with Councilwoman Guy voting yea; Councilman Winter voting yea; Councilwoman Duling voting yea; Councilwoman Winegarner voting yea and Councilman Dorritie voting yea.

- E. Review of the request to set a worksession the week of June 11th to review the 2019 budget

Mayor Spexarth requested that the Council consider meeting at 6:00 p.m. On June 18th to review the 2019 budget, recess and then complete the process after the regularly scheduled Council meeting.

The consensus of the Council was to hold the budget worksession at 6:00 p.m. on June 18th and complete the process after the regularly scheduled meeting.

- F. Review of the complaint regarding the storage on the empty field north of the ICM plant

Mayor Spexarth stated that Dave Vander Griend spoke to him about the building of the berms and requested to be allowed to hold off at this time due to wanting to have a plan designed and in order before putting dirt in place. Mayor Spexarth stated this was acceptable and that as the items were installed in the new plant the grounds should return to proper order.

5. CONSENT AGENDA

- A. Approval of the minutes of the April 16, 2018 regular Council meeting
- B. Approval of the Appropriations Ordinance Nos. 18-04-02 and 18-05-01
- C. Approval of the April financial reports
- D. Monthly purchase orders – if any

Councilwoman Winegarner moved that the Council approve the consent agenda A-D as presented. Councilwoman Duling second the motion. Motion carried 5-0.

6. COMMITTEE REPORTS

- A. Park Committee

Councilwoman Guy reported that the City received the waste tire grant and would be ordering rubber mulch once the EPA released their safety report in June.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Ben Mabry, City Engineer, stated the bids for the water tower would be presented at the June Council meeting for approval.

- B. Fire – Michael Rau, Fire Chief, presented the monthly report. He stated that the department had 21 volunteers on the roster at this time.
- C. Public Works – Mr. Corey Heck presented the monthly report and stated there was a 5% water loss. Mayor Spexarth reported that street repairs were being done by the department in an attempt to save money.
- D. Police Department – Chief Mark Hinkle presented the monthly report. Chief Hinkle reminded the Council to Omar Galaviz’s graduation from KLETC on June 1st at 1:00 p.m.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney was absent.
- F. City Clerk – Ms. Diana K. Brooks, City Clerk requested that the Deputy City Clerk be allowed to apply for the International Institute of Municipal Clerks 2019 annual conference scholarship to be held in Birmingham, Alabama. Ms. Brooks highlighted the items the scholarship would cover and asked Council to approve the Deputy City Clerk to apply.

Councilman Dorritie moved that the Council approve the Deputy City Clerk to apply for the scholarship. Councilwoman Winegarner second the motion. Motion carried 5-0.

8. GOVERNING BODY COMMENTS

Mayor Spexarth questioned the volunteers on their feelings regarding Mr. Stolz’s presentation. The solvency of the department was an issue, the city of Wichita using the County frequently and the manning of stations where the numbers of calls did not justify a full time station were items of interest.

Mayor Spexarth expressed concern with the request for alcohol in the park for private parties. Councilman Winter and Councilman Dorritie shared Mayor Spexarth concerns. The Council asked the City Clerk to include in the City Code prohibiting private parties with alcohol in the City parks.

Councilwoman Guy requested that no parking signs be placed on the north side of Chicago Ave. along the Colwich Memorial Park area to prevent drivers from parking on the grass. The consensus of the Council was to purchase no parking signs.

9. EXECUTIVE SESSION

There was no need for an executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 8:33 p.m. Councilwoman Winegarner second the motion. Motion approved 5-0.

Respectfully submitted
Diana K. Brooks, City Clerk