

The following are subject to modification and are not official minutes until approved by the Governing Body.

**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
FEBRUARY 19, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, February 19, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Pamela Winegarner, Kevin Dorritie, Robert Winter and Victoria Duling.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Brad Banz, Fire Chief, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Council President, Robert Winter asked for the audience to observe a moment of silence due to the passing of Adam Spexarth. Mayor Spexarth lead the audience, staff and Council in the Pledge of Allegiance.

2. NOTICES AND COMMUNICATIONS

There were no notices or communications.

3. CITIZEN COMMENTS

There were no citizen comments.

4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve Resolution No. 481 authorizing the Mayor and City Clerk to sign the necessary paperwork closing the 2006 and 2007 IRB issues for ICM – Kim Bell, Gilmore and Bell

Ms. Diana K. Brooks, City Clerk, informed the Council that by approving Resolution No. 481 and authorizing the Mayor and herself to sign the necessary paperwork it

would close out all IRB issues for ICM. She stated all properties would be on the tax rolls.

Councilman Dorritie moved that the Council approve Resolution No. 481 in its entirety as written. Councilwoman Winegarner second the motion. Motion carried 5-0.

B. Review of the street survey completed by the City Engineer

Mr. Ben Mabry, City Engineer and Mr. Anthony Mies, PEC, presented the Council with an overview of the street survey, the criteria used for determining the condition of the streets and reported that all streets were in good condition with the exception of two being Breese Ave and S 7th Street. The recommendation was to perform preventative maintenance on all remaining streets and begin to budget funds for complete reconstruction of Breese Ave and 7th Street.

5. CONSENT AGENDA

- A. Approval of minutes of the January 8, 2018 Council meeting
- B. Approval of the minutes of the January 29, 2018 special Council meeting
- C. Approval of the Appropriations Ordinance Nos. 18-01-01 and 18-02-01
- D. Approval of the January financial reports
- E. Monthly purchase orders – if any

Councilwoman Guy moved that the Council approve the consent agenda. Councilman Winter second the motion. Motion carried 5-0.

6. COMMITTEE REPORTS

A. Park Committee

Councilwoman Guy reported the new playground equipment was installed at Veterans Park. She suggested that an evaluation of the excess amount of dirt at Colwich Memorial Park be done to determine if there was enough left to construct the berms planned for the north side of the park. She stated she did not want too much dirt inadvertently sold. Mayor Spexarth and the Public Works Director, Corey Heck stated they believe there was more than enough dirt remaining for the berms.

Councilwoman Guy reported that the waste tire grant had been submitted for the replacement playground mulch at Colwich Memorial Park.

B. Community Foundation Committee

Ms. Terri Nicholson, Chairperson, stated that the Committee was requesting permission to move the festival to Colwich Memorial Park. There was discussion regarding the

disc golf tournament, the ball club maintaining their area during the festival, and the attendance at the first meeting.

Councilwoman Winegarner moved that the Council approve the moving of the festival to Colwich Memorial Park. Councilwoman Duling second the motion. Motion carried 5-0.

C. Farmers Market

Ms. Mary Ann Morrison, Farmers Market Coordinator, gave the Council a brief overview of the education session she attended regarding expanding and making the Farmer's Market more successful.

7. DEPARTMENT HEAD REPORTS

A. City Engineer – Mr. Mabry stated the request for proposals for the water tower would be ready for staff review this week.

B. Fire – Brad Banz, Fire Chief, presented the monthly report, stating the Quint sold on Purple Wave for \$4,500 and had been picked up by the new owner. Chief Banz stated that he and Chief Hinkle had been monitoring legislation that would charge users of the states web portals an annual fee. He stated that to date the bill had died and would not be voted on this year.

C. Public Works – Mr. Corey Heck presented the monthly report. Ms. Brooks reported the January water loss was 17% and the February water loss was 33%. She stated that the Public Works Director had developed a method for accounting for water that may assist in reducing the water loss.

D. Police Department – Chief Mark Hinkle presented the monthly report. Chief Hinkle requested the Council authorize him to sign a mutual aid agreement with the cities of Bentley, Andale and Mt. Hope. He stated the agreement documents what already happens and allows the four cities to participate in a radio grant that would be beneficial to all parties.

Councilwoman Winegarner moved that the Council allow the Chief of Police to sign the agreement. Councilwoman Duling second the motion. Motion carried 5-0.

E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he nothing to report.

F. City Clerk – Ms. Diana K. Brooks, City Clerk stated the Deputy City Clerk had sent out the RFQ for IT services and a recommendation would be brought to the March meeting. She also reported that she met with the Kansas Department of Revenue representatives regarding sales tax as it pertains to the festival and the farmers market.

8. GOVERNING BODY COMMENTS

There were no governing body comments.

9. EXECUTIVE SESSION

Mayor Spexarth requested an executive session under K.S.A. 75-4319(b)(1) for discussion of non-elected personnel for a period of 30 minutes beginning at 7:55 p.m. with the open meeting resuming at 8:25 p.m.

Councilwoman Guy moved that the Council recess into executive session for a period of 30 minutes beginning at 7:55 p.m. to include everyone at the table being the Mayor, Council, City Attorney, Chief of Police and then the Fire Chief. Councilman Dorritie second the motion. Motion carried 5-0.

Councilwoman Guy moved that the Council move out of executive session at 8:25 p.m. Councilman Winter second the motion. Motion carried 5-0.

Councilwoman Guy moved that the Council move in to open session at 8:25 p.m. Councilman Winter second the motion. Motion carried 5-0.

Councilwoman Duling moved that the Council approve Michael Rau as Fire Chief beginning April 1st with a pay increase to \$22.00 per hour. Councilman Winter second the motion. Motion carried 5-0.

Mayor Spexarth reminded Councilmembers that election filing would close at noon on June 1st.

Ms. Brooks requested if any member of the Council or Mayor planned to attend the April 20th and 21st Governing Body Institute meeting they let her know as soon as possible.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 8:30 p.m. Councilwoman Duling second the motion. Motion approved 5-0.

Respectfully submitted
Diana K. Brooks, City Clerk