

The following are subject to modification and are not official minutes until approved by the Governing Body.

**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JANUARY 8, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, January 8, 2018 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Pamela Winegarner, Angela Banz, Robert Winter and Victoria Duling.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Brad Banz, Fire Chief, Katie Wetta, Deputy City Clerk and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance. Mayor Spexarth introduced Omar Galaviz the newly hired police officer.

2. CONSENT AGENDA

- A. Approval of minutes of the December 18, 2017 Council meeting
- B. Approval of the Appropriations Ordinance Nos. 17-12-02
- C. Approval of the December financial reports
- D. Monthly purchase orders – if any

Councilwoman Guy asked the minutes be amended to state that she “would be writing the grant”.

Councilwoman Banz moved that the Council approve the consent agenda A-D as presented. Councilwoman Winegarner second the motion. Motion approved 5-0.

Swearing in of new Councilmembers

Mayor Spexarth thanked Angela Banz for her service on the Council and asked Ms. Diana K. Brooks, City Clerk to give the oath of office to the newly elected or re-elected

councilmembers. Ms. Brooks swore in Pamela Winegarner and Robert Winter re-elected councilmembers and Kevin Dorritie a newly elected Councilmember.

3. NOTICES AND COMMUNICATIONS

There were no notices or communications.

4. CITIZEN COMMENTS

There were no citizen comments.

5. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request for a temporary special event permit for the Knights of Columbus Mountain Oyster Fry

Councilwoman Guy moved that the Council approve the temporary special event permit for the Mountain Oyster Fry on January 13th for the Knights of Columbus to be held at Sacred Heart REC and waive the distance requirement per city code as it is within 200 ft. of the school. Councilman Winter second the motion. Motion carried 5-0.

- B. Review of the contract from PEC for development of bid documents for cleaning and painting of the water tower

Mr. Ben Mabry, City Engineer reminded the Council of their request at the December meeting for a contract from PEC to develop bid documents for cleaning and painting the water tower. There was discussion regarding the adding of an alternate bid for painting the logo on the water tower, the funds available to complete the project, and the need to better define the scope of the project.

Councilwoman Guy moved that the Council accept the contract from PEC for the services specified in the contract at a cost of \$8,250. Councilman Winter second the motion. Motion carried 5-0.

- C. Review of the request to approve Resolution No. 480 allowing for financial reports and statements to be prepared on the cash basis principles

Ms. Diana K. Brooks, City Clerk reminded the Council that since they voted to implement an annual audit a resolution of this type would require action at the first meeting of each year.

Councilwoman Guy moved that the Council approve Resolution No. 480 waiving the generally accepted account principles for fiscal year 2018. Councilwoman Winegarner second the motion. Motion carried 5-0.

- D. Review of the annual treasurer's report and approval of the year end transfers

Ms. Diana K. Brooks, City Clerk presented the year end expenditure authority available for Council to transfer cash from the general fund to the capital improvement reserve fund. She stated a larger amount of cash carryover to begin 2018 would affect the development of the 2019 budget. She presented the annual treasurer's report to be published once the transfers were appropriately documented.

Councilwoman Winegarner moved that the Council transfer the following amounts to the capital improvement reserve accounts for the designated projects: \$85,556 to the water tower; \$ 4,681 for the heritage festival; \$1,406 for the home incentive program and \$5,000 for the park site development; \$15,000 for streets and \$10,000 for lift station replacement for a total amount of \$121,643. Councilman Dorritie second the motion. Motion carried 5-0.

- E. Review of the street survey completed by the City Engineer

Mr. Ben Mabry, City Engineer gave a brief overview of the work completed to date on the street survey showing a map highlighting the condition of all streets. He stated a more thorough presentation would be brought to the February Council meeting.

6. COMMITTEE REPORTS

- A. Park Committee

Councilwoman Guy reported 40 trees had been planted in Colwich Memorial Park.

7. DEPARTMENT HEAD REPORTS

- A. City Engineer – Mr. Mabry stated he had nothing further to report.
- B. Fire – Brad Banz, Fire Chief, presented the monthly report. Mayor Spexarth stated the Quint was getting ready to be sold on Purple Wave.
- C. Public Works – Mr. Corey Heck presented the monthly report.
- D. Police Department – Mayor Spexarth presented the monthly report.
- E. City Attorney – Mr. Stanley Juhnke, City Attorney stated he nothing to report.
- F. City Clerk – Ms. Diana K. Brooks, City Clerk stated she had nothing to report.

8. GOVERNING BODY COMMENTS

Mayor Spexarth requested Council nominate a Council president. Councilwoman Guy nominated Councilman Winter as Council president.

Councilman Dorritie moved that the Council approve Councilman Winter as Council president. Councilwoman Guy second the motion. Motion carried 5-0.

9. EXECUTIVE SESSION

There were no matters for executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Guy moved for adjournment at 7:53 p.m. Councilwoman Winegarner second the motion. Motion approved 5-0.

Respectfully submitted
Diana K. Brooks, City Clerk