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**CITY OF COLWICH, KANSAS  
CITY ADMINISTRATIVE CENTER  
310 S. 2<sup>ND</sup> STREET  
REGULAR COUNCIL MEETING  
JANUARY 19, 2016  
7:00 P.M.**

**1. CALL TO ORDER**

Mayor Terrence D. Spexarth on Monday, January 19, 2016 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

**ATTENDANCE**

Present were Mayor Terrence D. Spexarth, Councilmembers Robert Winter, Stephanie Guy, Angela Banz, Doyle Dodd with Pamela Winegarner absent.

Staff members present were Stanley Juhnke, City Attorney; Brad Banz, Fire Chief; Mark Hinkle, Chief of Police, and Diana Brooks, City Clerk.

**PLEDGE OF ALLEGIANCE**

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance. Mayor Spexarth introduced Ms. Jesolyn Trego, new police officer and Ms. Katie Wetta candidate for Deputy City Clerk.

**2. NOTICES AND COMMUNICATIONS**

There were no notices or communications.

**3. CITIZEN COMMENTS**

There were no citizens wanting to comment.

**4. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION**

- A. Review of the request to approve the Intergovernmental Service Contract for Fire Protection between the City of Colwich and Union Township

Mayor Spexarth requested the Council to approve the Intergovernmental Service Contract for Fire Protection between the City of Colwich and Union Township.

**Councilwoman Guy moved that the Council approve the Intergovernmental Fire Protection Agreement with Union Township. Councilman Winter second the motion. Motion carried 3-0 with Councilwoman Banz abstaining due to potential conflict of interest.**

- B. Review of the request to do annual transfers

Mayor Spexarth requested the Council determine the projects to fund from the remaining 2015 expenditure authority. Ms. Diana K. Brooks, City Clerk stated that due to the legislative action to take effect in 2017 this was the first year she recommended the spending of all remaining expenditure authority. She stated that the tax lid's impact jeopardizes the funding of capital improvement projects in the development of the 2017 budget.

**Councilwoman Banz moved that the Council make the following transfers to the Capital Improvement Fund: \$3,000 to Police Department for body armor; \$12,000 to the Fire Department for air packs; \$30,000 for the lift stations; \$15,000 for the streets; \$10,000 for the mowers; \$5,000 for the well house construction; \$7,064 for the heritage festival; \$30,000 for the water tower; and the remainder transferred for street repairs. Councilman Winter second the motion. Motion approved 4-0.**

## 5. CONSENT AGENDA

- A. Approval of the minutes of the December 16, 2015 Council meeting
- B. Approval of the Appropriations Ordinance No. 15-12-02 and 16-01-01
- C. Approval of the December financial reports
- D. Review of the monthly purchase orders

**Councilwoman Banz moved that the Council approve the consent agenda A-D as presented. Councilwoman Guy second the motion. Motion approved 4-0.**

## 6. COMMITTEE REPORTS

- A. Heritage Festival

Ms. Mary Ann Morrison stated there was nothing to report.

- B. Park Committee

Councilwoman Guy stated she had nothing to report.

- C. Marketing Committee

There was nothing to report.

D. FEMA Committee

Councilman Winter stated there was nothing to report.

E. Library Board – Mayor Spexarth stated there was no report in the packet this month.

**7. DEPARTMENT HEAD REPORTS**

A. City Engineer – Ben Mabry, City Engineer

There was nothing to report.

B. Fire – Chief Brad Banz presented the monthly report.

C. Public Works – There was nothing to report.

D. Police Department – Chief Hinkle presented the monthly report. He requested the Council approve the Standard Operating Procedures for the Police Department with minor amendments.

**Councilmember Dodd moved that the Council approve the Standard Operating Procedure for the Police Department as amended. Councilwoman Banz second the motion. Motion carried 4-0.**

E. City Attorney – Mr. Stanley Juhnke, City Attorney, stated he had nothing to report.

F. City Clerk - Ms. Brooks presented the monthly report.

**8. GOVERNING BODY COMMENTS**

Councilwoman Banz thanked the departments for their good work.

**9. EXECUTIVE SESSION**

Mayor Spexarth requested an executive session for non-elected personnel for a period of 15 minutes to include everyone at the table being the Mayor, Council, and City Attorney with Chief Mark Hinkle and Diana Brooks, City Clerk respectively.

**Councilmember Dodd moved that the Council recess to executive session for the discussion of non-elected personnel for a period of 30 minutes for everyone at the table being the Mayor, Council, and City Attorney with Chief Mark Hinkle and Diana Brooks respectively beginning at 7:35 p.m. Councilwoman Guy second the motion. Motion carried 4-0.**

**Councilwoman Banz moved that the Council recess out of executive session at 7:50 p.m. Councilmember Dodd second the motion. Motion carried 4-0.**

**Councilwoman Banz moved that the Council move in to regular session at 7:50 p.m. Councilmember Dodd second the motion. Motion carried 4-0.**

**Councilwoman Banz moved that the Council hire Katie Wetta at \$15.00 per hour with a raise of \$.50 per hour after successful completion of her six-month training period. Councilmember Dodd second the motion. Motion carried 4-0.**

**10. ADJOURNMENT**

**There being no further business, Councilwoman Guy moved for adjournment at 7:52 p.m. Councilman Winter second the motion. Motion approved 4-0.**

Respectfully submitted  
Diana K. Brooks, City Clerk