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**CITY OF COLWICH, KANSAS
CITY ADMINISTRATIVE CENTER
310 S. 2ND STREET
REGULAR COUNCIL MEETING
JANUARY 14, 2019
7:00 P.M.**

1. CALL TO ORDER

Mayor Terrence D. Spexarth on Monday, January 14, 2019 at 7:00 p.m. called the regular monthly meeting of the Colwich City Council to order.

ATTENDANCE

Present were Mayor Terrence D. Spexarth, Councilmembers Stephanie Guy, Pamela Winegarner, Angela Banz, Kevin Dorritie and Victoria Duling.

Staff members present were Corey Heck, Public Works Director, Mark Hinkle, Police Chief, Michael Rau, Fire Chief, Andrew Marino and Nolan Wright, City Attorneys and Diana Brooks, City Clerk.

PLEDGE OF ALLEGIANCE

Mayor Spexarth led the audience, staff and Council in the Pledge of Allegiance.

2. CONSENT AGENDA

- A. Approval of minutes of the December 17, 2018 Council meeting
- B. Approval of the Appropriations Ordinance Nos. 18-12-02 and 19-01-01
- C. Approval of the December financial reports
- D. Monthly purchase orders – if any

Councilwoman Banz moved that the Council approve the consent agenda A-D as presented. Councilwoman Winegarner second the motion. Motion approved 5-0.

Swearing in of new Councilmembers

Ms. Diana K. Brooks, City Clerk gave the oath of office to Kevin Dorritie as Mayor and to Terrie Nicholson and Angela Banz as Councilmembers.

3. NOTICES AND COMMUNICATIONS

There were no notices or communications.

4. CITIZEN COMMENTS

There were no citizen comments.

5. PURCHASE REQUESTS AND ITEMS NEEDING COUNCIL ACTION

- A. Review of the request to approve Resolution No 483 allowing for financial reports and statements to be prepared on the cash basis principles

Ms. Diana K. Brooks, City Clerk reminded the Council that a resolution was needed to allow financial reports and statements to be prepared on the cash basis principle and that this action was required at the first meeting of each year.

Councilwoman Banz moved that the Council approve Resolution No. 483 allowing for financial reports and statements to be prepared on the cash basis principles. Councilwoman Winegarner second the motion. Motion carried 3-0.

- B. Review of the annual treasurer's report and approval of the year end transfers

Ms. Diana K. Brooks, City Clerk presented the year end expenditure authority available for Council make a cash transfer from the general fund to the capital improvement reserve fund. Chief Michael Rau, Fire Chief requested \$14,220.30 be transferred to the capital improvement fund to pay off the outstanding loan to the FRA for the purchase of the Quint. Chief Mark Hinkle, Police Chief requested \$12,500 be transferred to the capital improvement fund for the purchase of two desk top printers and \$10,000 for the vehicle equipment reserve. Ms. Brooks requested the following transfers be made into the capital improvement fund \$5,000 to complete the sodding and sprinkler installation at the City Building, \$4,124 for the Home Incentive program with the remainder of the expenditure authority to be reviewed and categorized for approval at the February Council meeting.

Councilwoman Winegarner moved that the Council transfer the following amounts to the capital improvement reserve accounts for the designated projects: \$14,220.30 for the paying off of the Quint; \$12,500 for the Police Department two desk top printers and vehicle reserve; \$4,124 for the home incentive program; \$5,000 for the lawn project at the City Building; and the remainder of the expenditure authority in the amount of \$85,011 for project to be specified. Councilwoman Nicholson second the motion. Motion carried 3-0.

- C. Review of the annual salary increase for the employees

Ms. Brooks reminded the Council of their request to review employee salary increases in January. She stated that the amount of increase for the past three years had been 3%. She stated that department heads plan, based upon past action by the Council, when developing the next year's budget for the same amount of increase as in the previous year. She presented the COLA rates based on the federal governments calculations.

Councilwoman Banz moved that the Council provide a 3% increase for the employees. Councilwoman Winegarner second the motion. Motion carried 3-0.

6. COMMITTEE REPORTS

A. Park Committee

There was no park committee report.

7. DEPARTMENT HEAD REPORTS

A. City Engineer – Mr. Mabry stated he had nothing further to report.

B. Fire – Michael Rau, Fire Chief, presented the monthly report.

C. Public Works –Corey Heck, Public Works Director, presented the monthly report.

D. Police Department – Mark Hinkle, Chief of Police, presented the monthly report. He reported that the new vehicle was scheduled to be delivered to the dealership the first week in February.

E. City Attorney – Mr. Andrew Marino, City Attorney stated he nothing to report.

F. City Clerk – Ms. Diana K. Brooks, City Clerk presented the monthly report.

8. GOVERNING BODY COMMENTS

Mayor Dorritie reminded the Council of the two vacant positions on the Council being Robert Winters unexpired term previously filled by Angela Banz who was elected to fill Victoria Duling's position and his Council position when he became Mayor. He stated that the two unexpired terms were for one-year.

Mayor Dorritie presented two appointees being: Don Koci and James Treece and asked the Council to uphold his recommendation. He stressed that his intent for the appointments was to increase transparency, bring fresh eyes and educated decisions to the Council. He gave a brief overview of Mr. Koci and Mr. Treece's qualifications and talents that would benefit the Community and Council.

Councilwoman Banz expressed that in the past when a vacancy occurred, the person who ran in the election, but was not successful, was consulted to fill the vacancy. She expressed that she could not support the Mayor's appointments and suggested appointing the individuals who received votes in the election and she would make a motion to that effect.

Mr. Andrew Marino, City Attorney informed the Council that at this time the recommendation of the Mayor only was allowed and that each individual would have to be approved by separate motion.

Mayor Dorritie requested a motion to appoint Mr. Treece and a motion to appoint Mr. Koci.

Councilwoman Nicholson moved that the Council uphold the recommendation of Mayor Dorritie and appoint James Treece to fill one of the unexpired terms. Motion died for lack of second.

9. EXECUTIVE SESSION

There were no matters for executive session.

10. ADJOURNMENT

There being no further business, Councilwoman Banz moved for adjournment at 7:55 p.m. Councilwoman Winegarner second the motion. Motion approved 3-0.

Respectfully submitted
Diana K. Brooks, City Clerk